

## **Chevron Nigeria Limited**

**R.C. 6135**

### **Operator of the NNPC/Chevron Joint Venture**

### **Tender Opportunity**

### **Provision of Application Development and Support Services**

#### **Introduction:**

Chevron Nigeria Limited (CNL) invites interested and pre-qualified companies for this tender opportunity for Provision of Application Development and Support Services for duration of Two (2) years with a possible one (1) year extension

The services are estimated to be required commencing 1<sup>st</sup> Quarter 2014 for a 2years+1 year duration

#### **Scope of Work**

##### **General**

The COMPANY has a wide range of Business Applications developed using dot net technology and running on Microsoft Windows Server's platform. Most of the applications are hosted in the Company intranets which are designed for use by the entire work force (over 6000 employees and Contractors). The company has an extensive suite of Microsoft productivity applications, oil and gas industry applications, in-house developed systems and other line of business applications.

The team will mainly be located in the Lekki-Lagos facilities, but may be required to work briefly at any of the geographic locations in which the company operates. These locations include: Escravos, Warri, Port-Harcourt, Agbami and Abuja.

The services to be delivered generally consists of all work necessary and incidental to the development, testing and deployment of web applications using dot net 4.0 or later Framework and in full compliance to prevailing Chevron Intranet Standards.

The work scope includes but not limited to the followings:

##### **Web Design**

- Contractor shall design and develop static and dynamic web pages in conformance to Chevron Intranet Standards, using web page authoring tools particularly Expression Web.

- Contractor shall upgrade existing web sites to the latest standard.

### **Business Analysis**

- Contractor shall gather customers' requirements and develop technical specifications from them with appropriate detailed documentation.
- Contractor shall liaise between customers and developers to ensure specifications are adhered to.
- Contractor shall develop test scripts for testing the application and oversee testing.
- Contractor shall provide detailed documentation of completed application.

### **Application Support**

- Contractor shall troubleshoot and fix bugs in an existing application.
- Contractor shall provide minor enhancements to an existing application
- Contractor shall develop reports as need arise.
- Contractor shall Identify and report any quality improvement, training or new service opportunities.
- Contractor shall maintain a knowledge base of problem resolution techniques and processes.
- Contract shall serve as technical resource to relevant project teams.

### **Application Development**

- Contractor shall be responsible for translating the requirements enunciated in a Business Analysis document into an Application in Visual Basic.Net or C#.Net
- Convert an existing ASP application to ASP.Net.
- Provide significant enhancements to an existing application.

Contractor shall carry out Change Management Processes as appropriate.

### **Mandatory Tender Requirements:**

A. To be eligible for this tender exercise, interested bidders are required to be pre – qualified in the 3.11.02 (Software Development and Support Services) category in NipeX Joint Qualification System (NJQS) database. All successfully pro-qualified suppliers in this category by the bid close date will receive Invitation to Technical Tender (ITT).

B. Please note that interested bidders including their sub-contractor(s) shall be required to:

I. Meet all JQS mandatory requirements to be listed as “Pre-qualified” for a category in the JQS database.

II. Meet all Nigerian Content requirements stated in this advert in their responses to the Invitation to Technical Tender.

C. To determine if you are pre-qualified and view the product/service category you are listed for: Open [www.nipexng.com](http://www.nipexng.com) and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

D. If you are not listed in this product/service category, and you are registered with DPR to do business for this category, please contact NipeX office at 30, Oyinkan Abayomi drive. Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.

E. To initiate and complete the JQS pa-qualification process, access [www.nipexng.com](http://www.nipexng.com) to download the application form, make necessary payments and contact NipeX office for further action.

### **Nigerian Content**

Chevron Nigeria Limited is committed to the development of the Nigerian Oil and Gas business in observance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

Pursuant to enactment of the NOGICD Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the schedule of the Act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

Contractors shall comply with the provisions of the NOGICD Act and all applicable regulations. Bidders that do not meet the Nigerian Content criterion will not be allowed to participate in next Tender Stage

The following are the Nigerian Content requirements bidders are expected to comply with in their technical bid submission.

A Demonstrate that the entity is a Nigerian Registered Company, or a Nigerian Registered Company in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria

B. Furnish details of company ownership and share holding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7

C. Provide evidence of the percentage of 1) key management positions that are held by Nigerians and 2) total work force that are Nigerians. Also, show overall percentage of work to be performed by Nigerian resources relative to total work volume.

D. Provide a Nigerian Content Plan with a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that will be involved in executing the work. Also provide details of Nigerian Content contact or manager.

E. State proposed total scope of work to be performed by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well equipped offices and workshop; attach past experience of such patronage.

F. Specific to this project, provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.

G. Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O. Box).

H. Location of in-country facilities. (Equipment, storage, workshops, repair & maintenance facilities and, testing facilities).

1. Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.

J. Provide details on any other Nigerian Content initiative your company is involved in.

K. Provide evidence of MOU with OGTAN registered trainer to conduct classroom module of training and on the job attachment

L. Provide human capacity building development plan including budget which must be minimum 10% of project man-hours or cost. Training will be targeted at developing capacity other than bidder's personnel. Trainees will be nominated from a database maintained by NCDMB and the services of OGTAN registered trainers utilized to cover classroom modules.

M. Provide details of equipment ownership.

N. Bidders (Vendors, Original Equipment, Manufacturers-OEMs, and EPC Contractors) are required to present Nigerian Content Equipment Certificate (NCEC) issued by Nigerian Content Development and Monitoring Board (or evidence of application for the certificate) in respect of any components, spares, equipments, systems and packages to be used in the proposed project under tender

**Close Date**

Only bidders who are registered with NJQS Product/Category 3.11.02 (Software Development and Support Services) by 4:00pm, July 2, 2013 being the advert close date shall be invited to submit technical bid.

**Please note the following:**

1. Suppliers eligible for this tender opportunity are expected to be prequalified in NJOS under this product/service category.
2. The Invitation to Tender (ITT) and any further progression of this tender shall be via NipeX.
3. All costs incurred in preparing and processing NJOS prequalification shall be to the contractor's accounts.
4. This advertisement shall neither be construed as any form of commitment on the part of Chevron Nigeria Limited to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and or seek any indemnity from Chevron Nigeria Limited and or any of its partners by virtue of such companies having been prequalified in NJQS.
5. The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.
6. Chevron Nigeria Limited will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at [www.nipexng.com](http://www.nipexng.com) for this advert and other information.

**Management**

**Chevron Nigeria Limited. 2 Chevron Drive. Lekki Peninsula. PM.B 12825, Lagos**